

Beach Facility Attendant Job Posting

March 12, 2024

Reference: Summer Job at the Lake (Approx May 15 – September 15)

The Owners Association of Harmony is hiring staff for the South Beach at Harmony Lake in Rocky View County for the 2024 summer season.

If you like to work outside and connecting people, we would like to talk to you.

Facility Attendant – Job Overview

18-24 hours per week
Starting at \$ 16.00 per hour
First Aid certification required.
Must be minimum of 16 years old.

Customer Service

- Greet all residents and guests that attend Harmony's Beach & Lake area.
- Assist residents and guests with directions, information, and equipment rentals.
- Answer phones, respond to inquiries, handle and resolve any problems.

General Duties

- Check in all residents and guests at entrance.
- Check for valid lake card or mobile credentials at gate entrance.
- Accept lake guest payments.
- Ensure that the office and indoor facilities are kept clean and tidy, including washrooms and storage room.
- Work with all staff to ensure the park is safe & clean for the residents and their guests to enjoy.
- Must be able to work unsupervised in a responsible manner.
- Sign out boats, life jackets, and equipment to residents.
- Take direction from the Operations Coordinator and OAH staff.

If you are interested, please email your resume, by **April 15, 2024**, to:

Sheldon Kingcott

Operations Coordinator

operations@harmonyowners.com