

**Owners Association of Harmony (OAH) Encumbrance Fee Request Form**  
**Rev. September 2025**

Thank you for your inquiry regarding the Owners Association of Harmony (OAH) annual fees.

The fiscal year for the OAH is **July 1 to June 30**. Current annual fees are lot dependent and range from \$1,560 + GST to \$2,700 + GST. Upon closing of the initial real estate purchase, the Encumbrance fee amount is pro-rated from the possession date until June 30 and is payable by the Buyer in advance of possession in one lump sum. Subsequent Encumbrance fees must be paid on an annual basis.

Fees are levied and payable **July 1** each year. Interest charges begin accumulating **as of July 1 on fees not paid on or before July 31** of each calendar year, at a rate of 18% per annum. In June of each year, residents will be emailed their fee notice unless the OAH does not have their email address on file. Fees must be paid using the instructions provided by the OAH.

**Resale properties** are subject to an Administrative Transfer Fee of \$250.00 + GST (\$262.50 total), added to the total fees owing and charged to the **Buyer** of the property, to ensure they are efficiently transferred all community amenities and memberships by the OAH.

**Please complete this form** and forward to the OAH at [admin@harmonyowners.com](mailto:admin@harmonyowners.com). The amount owing will be calculated, and our completed section will be returned to you. **If you are a lawyer** remitting pro-rated fee payment on behalf of your client, this amount is payable by cheque only. **If you are a resident** remitting pro-rated fee payment directly to the OAH, please email us at [admin@harmonyowners.com](mailto:admin@harmonyowners.com) for available payment methods.

Sincerely,

**Owners Association of Harmony**

Law Office:

Contact Name:

Email:

Phone:

**Acting on Behalf of:** \*Please list name(s), email address(es), and main phone number(s).

☐

Buyer(s)

☐

Seller(s)

**Sale Type:**

☐

New Build (Unoccupied)

☐

Resale (Transfer Fee Applies)

**Address, Including Postal Code:**

**Possession Date:**



## Owners Association of Harmony (OAH) Encumbrance Fee Request Form

---

### To Be Completed by the Owners Association of Harmony

#### New Build:

|   |  |
|---|--|
| <b>OAH Encumbrance Fees</b>   | <b>Category:</b><br><br><b>Annual Fee:</b> |
| <b>Amenity Transfer Fee</b><br><b>Applicable on Resale Properties</b> |  |
| <b>Total Fees Due and Payable as of</b><br><br><b>Date:</b>           |  |

#### Resale:

**Paid in Full** for current fiscal year (please amend in your disbursements): \$  
**Overdue**; the balance owing as of today is: \$

**Total Amount Due Upon Closing:** \$

#### Notes: